***Project Log Template***

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| --- | --- | --- | --- | --- | --- |
| **Scheduled** | | **Actual** | | **Task Action List** | **Initial** |
| Begin | End | Begin | End |  | [Initials] |
| [Date] | [Date] | [Date] | [Date] |  | [Initials] |
| [Date] | [Date] | [Date] | [Date] |  | [Initials] |
| [Date] | [Date] | [Date] | [Date] |  | [Initials] |
| [Date] | [Date] | [Date] | [Date] |  | [Initials] |
| [Date] | [Date] | [Date] | [Date] |  | [Initials] |
| [Date] | [Date] | [Date] | [Date] |  | [Initials] |
| [Date] | [Date] | [Date] | [Date] |  | [Initials] |
| [Date] | [Date] | [Date] | [Date] |  | [Initials] |
| [Date] | [Date] | [Date] | [Date] |  | [Initials] |
| [Date] | [Date] | [Date] | [Date] |  | [Initials] |
| [Date] | [Date] | [Date] | [Date] |  | [Initials] |
| [Date] | [Date] | [Date] | [Date] |  | [Initials] |
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| [Date] | [Date] | [Date] | [Date] |  | [Initials] |
| [Date] | [Date] | [Date] | [Date] |  | [Initials] |
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| [Date] | [Date] | [Date] | [Date] |  | [Initials] |
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| [Date] | [Date] | [Date] | [Date] |  | [Initials] |
| [Date] | [Date] | [Date] | [Date] |  | [Initials] |
| [Date] | [Date] | [Date] | [Date] |  | [Initials] |
| [Date] | [Date] | [Date] | [Date] |  | [Initials] |

**Project Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Begin Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Target Ending Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project Log**