**Project Tracking Template**

|  |  |  |  |
| --- | --- | --- | --- |
| **OPEN vs. CLOSED** ISSUE TRACKER | **TYPE** | **PRIORITY** | **DATE** |
| \* | \* | 5/30/2013 |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| # | ISSUE | TYPE | PRIORITY | OPENED ON | OPENED BY | CLOSED ON | CLOSED BY |
| 1 | Issue #1 | Type 2 | Medium | 2/1/2013 | James | 2/4/2013 | James |
| 2 | Issue #2 | Type 2 | Low | 2/1/2013 | Kim | 2/1/2013 | James |
| 3 | Issue #3 | Type 3 | Low | 2/4/2013 | Lilly | 2/4/2013 | Lilly |
| 4 | Issue #4 | Type 1 | Medium | 2/4/2013 | Lilly | 2/5/2013 | Lilly |
| 5 | Issue #5 | Type 1 | Medium | 2/4/2013 | James | 2/4/2013 | Ted |
| 6 | Issue #6 | Type 1 | Low | 2/8/2013 | Ted | 2/8/2013 | James |
| 7 | Issue #7 | Type 1 | High | 2/8/2013 | Kim | 2/13/2013 | James |
| 8 | Issue #8 | Type 2 | Medium | 2/8/2013 | Kim | 2/11/2013 | James |
| 9 | Issue #9 | Type 3 | Medium | 2/8/2013 | Kim | 2/11/2013 | Kim |
| 10 | Issue #10 | Type 4 | High | 2/12/2013 | Ted | 2/12/2013 | Lilly |