Impact Assessment

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| Name of Project |  | Category |  |
| Manager Name |  | **Starting Date** |  |
| Business Name |  | Finishing date |  |

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| Recommended Action |
| Present State |  |
| Post Change |  |
| Gap between Current & Change Completion  |  |

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| Risk Impact Overview |
| Impact Summary |
|  |
| Impact Type | **Impact Timeline** | **Impact Level** |
|  |  |  |
| Position Affected  | **Number Affected** |
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| Change Requirements |
| Communication |  |
| Training |  |
| Leadership |  |
| Stakeholders |  |