Impact Assessment

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| Name of Project |  | Category |  |
| Manager Name |  | **Starting Date** |  |
| Business Name |  | Finishing date |  |

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| Recommended Action | |
| Present State |  |
| Post Change |  |
| Gap between Current & Change Completion |  |

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| Risk Impact Overview | | | |
| Impact Summary | | | |
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| Impact Type | **Impact Timeline** | | **Impact Level** |
|  |  | |  |
| Position Affected | | **Number Affected** | |
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| Change Requirements | |
| Communication |  |
| Training |  |
| Leadership |  |
| Stakeholders |  |