 

Presentation Evaluation Form

**Participants -** Your opinion matters to us. Using the survey instrument below, please circle one answer for each question. There is space below for additional comments. If you run out of space, please feel free to write on the back of this form. **Thanks for attending today – remember to visit our course calendar at** [**www.tamuc.edu/DevelopU**](http://www.tamuc.edu/DevelopU) **for more upcoming training and professional development opportunities.**

Facilitator/s:

Class: Date:

The Presenter:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | Poor | Fair | Good | Very Good | Excellent |
| 1 | The presenter delivered the material in a clear and structured manner. | 1 | 2 | 3 | 4 | 5 |
| 2 | The presenter was knowledgeable about the topic and any related issues. | 1 | 2 | 3 | 4 | 5 |
| 3 | The presenter maintained my interest during the entire presentation. | 1 | 2 | 3 | 4 | 5 |
| 4 | The presenter answered questions effectively. | 1 | 2 | 3 | 4 | 5 |
| 5 | The presenter was enthusiastic about the topic. | 1 | 2 | 3 | 4 | 5 |
| 6 | The presenter was well organized and prepared. | 1 | 2 | 3 | 4 | 5 |

The Presentation:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | Poor | Fair | Good | Very Good | Excellent |
| 7 | The presentation was concise and informative. | 1 | 2 | 3 | 4 | 5 |
| 8 | The presentation contained practical examples and useful techniques that applied to current work. | 1 | 2 | 3 | 4 | 5 |
| 9 | The visual aids were effective. | 1 | 2 | 3 | 4 | 5 |
| 10 | Overall, I would rate this presentation/instruction as: | 1 | 2 | 3 | 4 | 5 |
| 11 | Would you recommend this presentation to others? | NO |  |  |  | YES |

Additional Comments: