Name of employee:

Lyons Financial Services is processing a loan application at present on behalf of the above applicant, who has informed us that he/she is currently employed by you.

We should be obliged if, in the strictest of confidence, you would give us the information stated below.

1. Address of employee:
2. Exact location of employment:
3. Staff work number:
4. PPS Number:
5. Position held with company:
6. Date of commencement of employment:
7. Has the employee completed his/her probationary period: Yes No
8. Is employment permanent pensionable temporary fixed contract
9. Term of contract (is the contract renewable, if renewable, please state terms):

|  |  |  |  |
| --- | --- | --- | --- |
| 10. | Gross Basic Wage/Salary: | € p.a | Please state which of these is guaranteed |
|  | Overtime: | € p.a | Overtime:  |
|  | Bonus: | € p.a | Bonus:  |
|  | Commission: | € p.a | Commission:  |

1. Is the employee on a salary scale: Yes No
2. If yes, what is the maximum of scale: €
3. As far as you are aware will he/she continue in your service:

On behalf of:

Salary Certificate

(I certify that the above information is accurate)

Signed: Print Name: Position: Company Name: Company Address: Date: Telephone No. Fax No: Registered Telephone Number:

Please authenticate with Company Seal/Stamp