**COLORADO DEPARTMENT OF TRANSPORTATION**

FIELD PURCHASE ORDER REPORT

Date:

To: Transportation Purchasing director From:

|  |  |  |
| --- | --- | --- |
| Region: | Section: | Person preparing report: |

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| --- | --- | --- |
| This report is for the month of: | | Year: |
| 1) Beginning number issued: | | |
| 2) Last number issued: | | |
| 3) Total number of FPO's issued: | | |
| 4) Total number of FPO's issued to MBE/WBE vendors:  / | | |
| 5) Total dollar volume of FPO's issued: | | |
| 6) Total dollar volume of FPO's issued to MBE/WBE vendors:  / | | |
| 7) FY Year to date total number of FPO's issued: | | |
| 8) FY Year to date total number of FPO's issued to MBE/WBE vendors:  / | | |
| 9) FY Year to date total dollar volume of FPO's issued: | | |
| 10) FY Year to date total dollar volume of FPO's issued to MBE/WBE vendors:  / | | |
| 11) FPO number not issued: | Reason: | |
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| 12) FPO numbers missing or unaccounted for: | Reason: | |
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| REVIEWED BY  Region Transportation Director/Maintenance Supt. | | |

White copy: Purchasing, Yellow copy: Originator **CDOT Form #1113 5/93**