®

Agenda SkillsUSA Chapter Meeting

# Opening

* 1. Call to order *(President)*
	2. Invocation
	3. Opening ceremony
	4. Pledge to flag

# Roll call and reading of minutes of last meeting *(Secretary)*

1. **Correspondence**

# Reports

* 1. Officers
	2. Standing committees
	3. Special or ad hoc committees

# Business

* 1. Unfinished business
	2. New business

# Announcements

1. **Program**
	1. Speakers
	2. Educational activities (video or demonstration)
	3. Presentation of honors and awards

# Ceremonies

* 1. Initiation
	2. Installation of officers
	3. Granting of honorary memberships

# Closing ceremony

1. **Entertainment or social activity**