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| meeting Minutes |
| admin meeting |
| Date:  | January 9th  |
| Time:  | 2:15 PM  |
| Meeting called to order by:  | Helen Karu  |

# In attendance

Helen, Sara, John, Gayle

# Approval of minutes

The minutes were read from the December meeting and approved.

# Budget

The budget for the current fiscal year was distributed and reviewed at the last meeting. In today's meeting, John made a motion to approve the budget which was seconded by Helen. All present voted in favor of approving the budget as presented.

# reports

Committee reports

* Volunteers
* Newsletter
* Customer support

# Next meeting

## Next meeting will be held on February 6th

Motion to adjourn was made at 3:15 p.m. and was passed unanimously.