Salary Certificate

**Private and Confidential**

The information received will be treated as confidential and only for use by AIB and its subsidiaries. Please complete in Block capitals and use black pen to complete. On completion, please give this Certificate to your employee who should then include it with their Loan application.

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| Name of Employee |
| PPS |
| Job Description |
| Name of Company/Organisation |
| Business Registered Address |
| Location/Address of Employment |

Does the employee’s current role allow for remote working? Yes No

Contract

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| --- | --- |
| Date Employment Commenced | Day Month Year/ / |

Is Employment Permanent If Contract, term of contract

|  |  |  |  |  |  |  |
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Is Employment Full Time

Currently on Probation Yes No

Currency of Salary EUR GBP

Part Time

USD

Expiry Date

Date Probation Ends Other (please specify)

Day

Day

Month Year

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Month Year

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Allowance

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|  | **Current** |  |  |  |  |  | **Guaranteed** |  | **Current** |  |  |  |  |  | **Guaranteed** |
| Annual Basic |  |  |  |  |  |  |  | Yes No | Annual Bonus |  |  |  |  |  |  |  | Yes No |
| Annual Car |  |  |  |  |  |  |  | Yes No | Annual Commission |  |  |  |  |  |  |  | Yes No |
| Allowance |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Annual Shift |  |  |  |  |  |  |  | Yes No | Other (please specify) |  |  |  |  |  |  | Yes No |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Overtime Actual/ |  |  |  |  |  |  | Yes No |  |  |  |  |  |  |  |  |

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Estimated

**Where non guaranteed income is part of remuneration structure please complete the below table.**

**Last Year 2 Years Ago 3 Years Ago**

Annual Total Guaranteed Income

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| € |  |  |  |  |  |  |
| € |  |  |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| € |  |  |  |  |  |  |
| € |  |  |  |  |  |  |

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| --- | --- | --- | --- | --- | --- | --- |
| € |  |  |  |  |  |  |
| € |  |  |  |  |  |  |

Annual Total non-Guaranteed Income

\*If the income is performance related, made up of any non-basic (e.g. shift/overtime etc.) or contract income, we require 3 years most recent statement of earnings from the employee e.g. Employment Detail Summary (formerly P60).

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Payment Frequency

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| € |  |  |  |  |  |  |
| € |  |  |  |  |  |  |

Is Employee Subject to Salary Scale? Yes No Is Employment Pensionable? Yes No

**Company Stamp**

**Signature**

I certify that the above information is correct.

If company stamp is not available please provide a short letter on official company

headed paper confirming no company stamp available and salary cert details are correct. Both letter and salary cert should be signed by the same individual.

**BLOCK CAPITALS**

**Phone Number Extension Position Held Date Signed**

Day Month

/

Year

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If Yes Please State Maximum Monthly Pension/Levy Deduction

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AIB Mortgage Bank u.c. is regulated by the Central Bank of Ireland. Allied Irish Banks, p.l.c. is regulated by the Central Bank of Ireland.

AIB Mortgage Bank u.c. is a wholly owned subsidiary of Allied Irish Banks, p.l.c. Allied Irish Banks, p.l.c. is an authorised agent and servicer of AIB Mortgage Bank u.c. in relation to origination and servicing of mortgage loans and mortgages.

**AIB** Salary Certificate AIB/L043 V0.1 11/21