Employment Verification Letter Example for Current Employment - This letter must be on company letterhead

DATE

Board of Canadian Registered Safety Professionals 6700 Century Ave Suite 100

Mississauga, ON L5N 6A4 To Whom It May Concern:

This letter is to verify that **NAME OF APPLICANT** is employed at **NAME OF COMPANY** in the position of

**NAME OF POSITION.** This position is **FULL-TIME/PART-TIME/CONTRACT.**

**NAME OF APPLICANT** started working in this capacity on **EMPLOYMENT COMMENCEMENT DATE** and is still working in this position as of **DATE OF LETTER**.

If you require any additional information, please contact me at **PHONE #** or via **EMAIL**. **SIGNATURE REQUIRED**

NAME OF INDIVIDUAL WHO SUPPLIED LETTER TITLE OF INDIVIDUAL WHO SUPPLIED LETTER

Employment Verification Letter Example for Previous Employment This letter must be on company letterhead

DATE

Board of Canadian Registered Safety Professionals 6700 Century Ave Suite 100

Mississauga, ON L5N 6A4 To Whom It May Concern:

This letter is to verify that **NAME OF APPLICANT** was employed at **NAME OF COMPANY** in the position

of **NAME OF POSITION.** This position was **FULL-TIME/PART-TIME/CONTRACT.**

**NAME OF APPLICANT** commenced employment in the above mentioned position with our company on

EMPLOYMENT COMMENCEMENT DATE until EMPLOYMENT TERMINATION DATE.

If you require any additional information, please contact me at **PHONE #** or **EMAIL. SIGNATURE REQUIRED**

NAME OF INDIVIDUAL WHO SUPPLIED LETTER TITLE OF INDIVIDUAL WHO SUPPLIED LETTER