Weekly timesheet

EMPLOYEE: WEEK FROM:

SUPERVISOR: REGULAR HRS

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **DATE Start Finish Regular Overtime Sick Vacation Holiday Other TOTAL**  **hrs hrs HOURS** | | | | | | | | | |
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| **TOTAL H** | --- | --- |  |  |  |  |  |  |  |
| **HOURLY**  **RATE** | --- | --- |  |  |  |  |  |  |  |
| **TOTAL PAY** | --- | --- |  |  |  |  |  |  |  |

EMPLOYEE SIGNATURE DATE TOTAL HOURS

SUPERVISOR SIGNATURE

DATE

TOTAL PAY

**Automate your timesheets with My Hours - it's Free**